



BID DOCUMENTS

for

Providing manpower for (i) House Keeping Job & (ii) Watchman (Without Arms)

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**Part (A)**

**TenderNo.CCA/GUJ/Outsource/Manpower/2016-17** Dated: **29-05-2017**

**Subject: Notice Inviting e-Tender (NIeT) for providing manpower for (i) House Keeping Job & (ii) Watchman (Without Arms)**

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1. E Tenders on behalf of the President of India, are invited under Two Bid System (i.e. Technical Bid and Financial Bid) for Providing manpower for (i) House Keeping Job & (ii) Watchman (Without Arms) in the office of the Controller of Communication Accounts, Gujarat Telecom Circle, Ahmedabad.
2. The schedule of requirement of manpower is as under:

Sl.No	Type	Equivalent to	Tentative Numbers required
1	House Keeping Services/Job	Unskilled	4
2	Watchman (without arms)	Unskilled	2

**The actual requirement as on date is 4+2=6 (six).This may be decreased as per requirement.**

**3. Time Schedule**

1	Last date and time for receipt of tenders	22-06-2017/ 15.00 Hrs.
2	Date and time for online opening of technical bid	23-06-2017 / 15.30 Hrs
3	Date and time for opening of financial bids for technically qualified bidders	Will be intimated later.
4	Estimated value of Tender	Rs. 12,00,000/- P.A.
5	Place of opening of tenders	Office of the Controller of Communication Accounts, DoT, Gujarat Telecom Circle, 7 <sup>th</sup> Floor, P&T Administrative Building, Khanpur, Ahmedabad- 380001
6	Validity of tenders	90 days from the date of opening of tenders

4. Accessibility of Tender Document: Tender document can be obtained by downloading it from the website <https://www.eprocure.gov.in> or [www.ccagujarat.gov.in](http://www.ccagujarat.gov.in) or [www.dot.gov.in](http://www.dot.gov.in).
- 4(i) Tender fee of **Rs. 500/-** may be submitted separately (at the time of submission of EMD) in the form of DD from any nationalized bank payable at Ahmedabad in favour of Accounts Officer (Cash), O/o CCA, GUJARAT Telecom Circle, Ahmedabad.
5. Sale of physical copy of tender Document: Not applicable [process of e-tendering for inviting this tender is adapted and thus the physical copy of the tender would not be sold]
6. Submission of tenders: Tenders have to be submitted online only at **<https://eprocure.gov.in/eprocure/app>** in two bid systems i.e. (i) technical bid and (ii) financial bid in the prescribed proforma. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Tender sent by any other mode will not be accepted. The list of documents to be submitted along with the technical bid and the financial bid or envelope is detailed in Section-I under clauses 21 and Section XII respectively
7. EMD of Rs.30,000 (Rs. Thirty thousand only) in the form of DD from any nationalized bank payable at Ahmedabad in favour of Accounts Officer (Cash), O/o CCA, GUJARAT Telecom Circle, Ahmedabad has to be submitted by the participating tenderers. The DD has to be submitted offline before 1500 hrs on 22-06-2017 and scanned copy of DD is to be uploaded online along with other tender documents.
8. The Department reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without assigning any reason. The decision of the CCA, Gujarat, Ministry of Communications, and Department of Telecommunications in this regard shall be final and binding on all.

**Sd/-**

**Jt. Controller of Communication Accounts**  
Email: [jtcca.guj-dot@nic.in](mailto:jtcca.guj-dot@nic.in)